



## Forward

This Guide has been prepared to provide answers to some of the many questions that arise in planning and conducting tournaments. Procedures in this Guide are consistent with those prescribed by the International Table Tennis Federation (ITTF) and USA Table Tennis (USATT).

Initially written (in 1976) as a guide only, this Tournament Guide contains the official USATT policies on the conduct of sanctioned tournaments.

The USATT sanctions tournaments based on the assurance that they will be conducted in accordance with the policies in this Guide. A player participating in a sanctioned tournament has the right to expect that only USATT approved equipment will be used; the playing conditions will be excellent; the draw will be conducted fairly; and the results will be reported promptly.

This 2001 edition of the Guide, with changes through May, 2008, brings it up to date with the recent ITTF and USATT changes. Many of the changes in this update are relatively minor, correcting editing errors and providing additional detail on material that wasn't clear. Significant changes are:

Chapter 7 – Round Robin Competition. 10 player and 12 player groups are added to the charts for match sequence. It includes guidance on how to handle unrated players.

Chapter 10 – Computer Operations. The downloadable Excel spreadsheets include round robin draw sheets for 10 and 12 player groups.

Chapter 13 – Reports. Administrative changes were made to conform to current policies.

Appendix B – Entry Sample Blanks. All examples are current.

Page numbers indicate the date of the last change on that page.

Paragraphs containing significant differences from the previous edition are indicated by a line at the left of the paragraph. *The specific change is indicated in italics.* If there is no material in italics, it indicated that the paragraph was added.

This Tournament Guide is most effective as a reference if placed in a three ring notebook using an Avery 15 tab set.

Fees may be changed by the USATT Board of Directors at any time. The Guide contains correct fees as of the publication date.

I welcome your comments on techniques and formats used in your tournaments and any suggestions for improving this Tournament Guide. Please send your comments to USATT Headquarters.

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